

## Cancellation Request

First Name: \_\_\_\_\_

Last Name: \_\_\_\_\_

Login Username: \_\_\_\_\_

Password: \_\_\_\_\_

Why are you canceling your account?

\_\_\_\_\_

Authorizing Signature: \_\_\_\_\_

**Cancellation Policy:** In order to cancel your monthly non-free program with Benchmarkrichmedia you must print out and fax this cancellation request to 562-314-0444. All cancellations must be 30 days in advance. For example, if your renewal date is 12/15/06, and you cancel your account on 12/14/2006, it will take effect 1/14/07 (30 days notice). If you cancel your account on 12/16/06, then it will take effect on 1/16/07, since your renewal dates were (12/14/06 and 1/14/07 you will be charged for two periods), you will still have two periods of payment you are responsible for.